

M.R. : _____

Demand Draft / Pay Order No: _____

BID DOCUMENT
FOR PRINTING
OF
“Quotation for Printing and Supply of
Question-cum-Blank Answer Sheets
AND
Progress Report Cards & Performance Tracking
Format for CWSN”

Name of the Printer : _____

Address : _____

PAN No : _____

VAT Clearance upto: _____

TERMS AND CONDITIONS
FOR
PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER SHEETS FOR
ASSESSMENT EXERCISE-2012.
&
PROGRESS REPORT CARDS & PERFORMANCE TRACKING FORMAT FOR
CWSN

1. ***Paper Quality for Printing of Question-cum-Blank Answer Sheet:*** 60 GSM (Good Quality Cream Wove).
2. ***Size of the Paper:*** Demi ¼ size (Please enclose the sample quality of paper to be used)
3. ***Quality of printing:*** Letter size, Fonts as per the sample & both side printing (which can be had from the District Project Office, SSA, Puri)
4. ***Packeting:*** Question-cum-blank answer sheets shall be packed & be supplied by the Firm/ Press as per indent of the school (provided by SSA, Puri.) in a sealed packet i.e. school wise/ class wise/ subject wise and packets may be made for each cluster wise and block wise in gunny bags (The list of school wise indent will be supplied to the selected bidder for packeting).
5. ***Mode of Receipt of Quotations:*** District Project Office, SSA, Puri for receiving quotation on or before 15.02.2012 in sealed Tender box or through registered post/ speed post.
6. ***Opening of Quotation:*** District Project Office, SSA, Puri on 16.02.2012 at 4 P.M. in the Chamber of District Project Coordinator, SSA, Puri
7. ***Deposit of Security Money:*** Rs.50,000/- (Rupees fifty thousand) only in shape of Bank Draft / Pay Order duly pledged in favour of DPC, SSA, Puri payable at any Nationalised Bank, Puri.
8. ***Date of Completion of Printing and Supply of Question-cum-blank answer sheets, Progress Report Cards and Performance Tracking Format for CWSN:*** Question-cum-Blank Answer Sheets, Progress Report Cards and Performance Tracking format for CWSN are to be printed & supplied as per agreement within 15 days from the date of issue of work order, failing which the security deposit will be forfeited.

9. Rate of Printing & Packeting: Rate of printing should include stitching, packeting, trimming & supply (rate per 1000 sheets having both side printing be quoted excluding transportation cost.)

10. Date and Place of Delivery of Question-cum-blank answer sheets, Progress Report Cards and Performance Tracking Format for CWSN: Within 15 days from the date of agreement at the block point.

11. The cost of transportation for supply of the Question papers to the block point shall be mentioned in the quotation separately, which is admissible in the approved local rate.

12. The selected Firm / Press will have to make **an agreement in non judicial stamp paper with the DPC, SSA, Puri soon after the selection and before issue of work order** to print and supply the printed & packeted Question-cum-Blank Answer Sheet, Progress Report Card and Performance Tracking format for CWSN as per the term and conditions mentioned in the agreement.

13. For printing of Question paper, preference will be given to the Press/ firm having experience in this activity for smooth preparation and distribution of question-cum-blank answer sheets in time.

14. Printing of Progress Report Cards and Performance Tracking Format for CWSN:

- 250 GSM (Good Quality Multi Coloured).
- The sample can be obtained from the District Project Office, SSA, Puri.
- The rate will be quoted per card both side printing. (including printing and supply at block Head Qrt.)

The Collector-cum-Chairman, SSA, Puri reserves the right to cancel all or any tender without assigning any reason thereof.

-Sd-
Collector-cum-Chairman,
SSA, Puri

**FORM FOR QUOTATION FOR PRINTING OF QUESTION
CUM BLANK ANSWER SHEET**

| Particulars | Sample | Rate quoted for single side printing per 1000 Sheets | Rate quoted for both side printing per 1000 sheets |
|--|--------|--|--|
| Question Cum Blank Answer Sheets - 60 GSM (Good Quality Cream Wove). | 01. | | |
| | 02. | | |

**FORM FOR QUOTATION FOR PRINTING OF PROGRESS
REPORT CARD AND PERFORMANCE TRACKING FORMAT
FOR CWSN**

| Particulars | Sample | Rate quoted for one card both side printing |
|---|--------|---|
| Progress Report Card and Performance Tracking format for CWSN -250 GSM (Good Quality Multi Coloured). | 01. | |
| | 02. | |

**FORM FOR RATE QUOTED FOR TRANSPORTATION CHARGE TO
DESTINATION**

| Vehicle to be used | Rate quoted per kilometer |
|--------------------|---------------------------|
| Truck | |
| Mini Truck | |

Signature of Bidder with seal